

## ABSTRACT

Public bodies are said to be the hub towards assisting the government on implementing various issues related to service provision to the citizens. Its operation is fully managed by the taxpayer's money collected by the government as a charge towards the receipt of various services. To enable having better practices towards the use of the funds by the public bodies, the government of Tanzania decided to establish the Public Procurement Act no. 21 of 2004 with its respective regulations which was later in 2011 amended and develop the Act no 7 of 2011 for the purpose of govern the procurement process. The act is over sighted by the PPRA which the regulatory body. Among the issues stipulated in the act to facilitate governing procurement process is the establishment and implementation of the Annual Procurement Plan (APP) subject to sec. 45 of the PPA 2004.

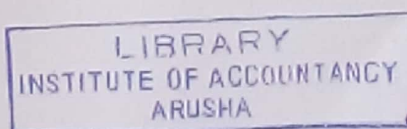
This dissertation was set critically to explore the real picture which exists in public Bodies towards the effectiveness of procurement plan on implementing annual plan and budget. A case study was employed at VETA to undertake the detailed analysis to the addressed topic. The type of study chosen was descriptive that involves analysis of data both qualitatively and quantitatively. Data were collected from the primary source using questionnaires and interview. The collected data were subjected to analysis which provides the results presented using various graphs and charts.

The researcher used purposive sampling technique to select the representatives from VETA employees who were involved in the exercise for collecting data for analysis. Within the selected group of people from the given set of population the researcher targeted to obtain various views which bring the existing picture of the Annual Procurement plan implementation within the public bodies. Sampled number of respondents was amounted to fifty staff including members of management and administration.

Various challenges have been pinpointed and presented in this study in order to develop mechanism for improvement and enhance productivity in VETA.. Most of the challenges associated with the preparation of APP have been traced. These challenges include but not limited to the lack of management support, limited knowledge towards analysing and aggregating requirements, and limited access of the annual plan and budget.

The researcher recommended that in order to employ for better practice towards the preparation and implementation of APP, the VETA management needs to be the part of PMU

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