

ABSTRACT

This study set out to investigate why EAC still registers low levels of effectiveness in contract management despite being an international organisation. The purpose was to analyze the effectiveness of procurement contract management in the East African Community Secretariat. The research used three main research objectives to find the relationship between Planning, procurement, contract formation, contract administration and effective contract management in the EAC secretariat.

The study was a cross section survey and used a purposive sampling design to select a sample of 28 individuals or officers directly or indirectly concerned with the running of the activities of procurement and contract management in EAC Secretariat as Procurement Staff or Users or Supervisors or Procurement Committee. The researcher used both secondary and primary data. The data was collected using a self administered questionnaire analyzed using the simple excel.

The main findings were that Procurement and contract management planning, contract formation, contract administration are of major importance in explaining the effectiveness of contract management. However, these are not properly coordinated and executed at EAC Secretariat in Arusha Tanzania especially contract administration or monitoring partly due to lack of management support. These factors explain that if well instituted in a system, effective contract management could be easily attained at EAC Secretariat.

The major conclusion taken from this study is that Procurement and contract management planning, the procurement process, contract formation and administration do influence the level of effectiveness of contract management at EAC Secretariat in Arusha Tanzania.

The main recommendation is that the EAC Secretariat should institute a credible system from a well set up Procurement Unit aligned to the overall strategic objectives of the Institution to effectively manage the operations of procurement with adequate resources.

